Request for Proposals for UF Health Cancer Center Collaborative Cancer Related Seed Grants

We are pleased to announce a new seed grant program to foster collaborations between the UF Health Cancer Center (UFHCC), UFHCC-Orlando Health (OH), and UF Proton Therapy Institute (UFPTI) cancer researchers. Such interactions can bring new and exciting directions and focus to an individual’s or a group’s research.

The goals of this collaborative team grant program are to:
- Support a broadly based, multi-disciplinary research program with a well-defined major objective or theme;
- Create synergies and collaborations between UFHCC, OH, and UFPTI cancer researchers;
- Stimulate applications for future program-type federal or national extramural funding;
- Address research questions that can only be accomplished through collaborations, networks, and consortia;
- Develop strong inter-institutional clinical research collaborations.

AWARD AMOUNT & DURATION
1. The maximum award for these team grants is $70,000 direct cost each. No IDC allowed.
2. The award is for a period of one year with the expectation that all the funds will be expended during that term. There is an option to request a one-time 6 month extension, depending on project performance and subject to the availability of funds.
3. Grantees must submit a one-page progress reports at 6-month intervals with the annual progress report submitted within 30 days of the end of the funding period.
4. It is anticipated that up to 5 proposals will be funded, pending the quality of science and availability of funds.
5. Team projects must involve at least two institutions from among UF, OH and UFPTI. The funds are encouraged to be divided equally between the two institutions.

TIMELINE
- Letters of intent (two pages or less) indicating topic and prospective investigators are due October 15th 2014. These will be reviewed and promising proposals will be solicited for a full proposal.
- Full applications are due November 21st 2014.
- A review team will be selected to review submissions. The team will be composed predominantly of members of the Coordinating Committee, supplemented by Subcommittee members, OH faculty and UFPTI faculty. Approval of funds will occur at the December Coordinating Committee meeting with initiation of projects after January 1.

Submit letters of intent and applications to both:
- Dr. Paul Okunieff at pokunieff@ufl.edu or mail to PO Box 103633, Gainesville, FL 32610 and
- Diane Gebhardt at dgebhard@ufl.edu.

ELIGIBILITY REQUIREMENTS

A. Applicants
A grant team will be comprised of a collaborative project led by project co-directors who are responsible for overseeing the overall collaboration. The project directors are expected to define the integrating theme and to develop the approaches that will be used to accomplish the objective(s) of the proposed research program. The synergy of the team and the directors’ responsibilities must be clearly identified in the application. Basic, clinical, and population research projects are encouraged to apply.

B. Requirements
Principal investigators must be full-time faculty members and if not already a UF Health Cancer Center member, then he/she must apply for membership before funding is released. The research projects must be multi-disciplinary. These projects should demonstrate an essential element of unity and interdependence, i.e., a set of research activities and projects directed toward a well-defined research team project goal. The team project should demonstrate synergy between the investigators, shared research resources, and shared research goals.

Interdisciplinary collaborations between engineering, chemistry, cancer biology, medical physics, epidemiology, behavioral science, nutrition, nursing, and other disciplines are all encouraged to participate.

Clinical trials must be registered and recorded in OnCore. Shared Core Resources provided by the UF Health Cancer Center should be utilized when appropriate.

Applications will be scored based on scientific quality, innovation, potential to grow extramural research or contract funding, publications, multi-institutional synergy, and feasibility within the funding period.

The team project will provide detailed milestones and progress reports (one page limit plus timeline) at 6-month intervals. Success of a project will be measured by accrual statistics, publications, industry and/or competitive extramural research funding.

Team applications must include the following (see table below for specific page requirements):

- A project narrative that explicitly presents the goals and significance of the overall team project;
- A programmatic theme that coordinates and integrates the individual research projects;
- A demonstration of coordination, interrelationships, and synergy among the research projects;
- Descriptions of the research project;
- Descriptions of use of core facilities and services and how they will contribute to collaborative research between institutions.

**REQUIREMENTS FOR TEAM GRANT Awardees**

1. The funds are expected to be spent during the one year term of the award.
2. It is expected that IRB/IACUC and other necessary approvals will be obtained within the first 3 months of the award. Funding will not be awarded until this requirement is met.
3. Progress reports are required at 6 month intervals. This report will provide a detailed accounting of milestones and progress achieved (such as protocol accruals if applicable), timeline, publications and grant applications resulting from this award, and barriers to progress and strategies to be used to overcome barriers.
4. Annual reports for three years after term of award completed, in report form and/or presentation form, on the publications, grant submissions and awards resulting from this award.
5. Failure to comply with the above requirements will impact eligibility for any future UFHCC awards.

Send all reports to:

- Cancer Preeminence Coordinating Committee, PO Box 100014, Gainesville, FL 32610-0014 or email to mtrapani@ufl.edu
- Dr. Paul Okunieff, PO Box 103633, Gainesville, FL 32610 or email to pokunieff@ufl.edu
- Orlando Health and UFPTI must also send copies of applications and reports to their site leader (see below).
REQUIRED UFHCC/OH/UFPTI COLLABORATIVE TEAM GRANT APPLICATION COMPONENTS

A complete team grant application package **must** contain all the required items listed in the table below. Use NIH format: 0.5 inch margins; Arial 11 font. Maximum page limits where are applicable are indicated below. The components of the application, listed below, must be combined into one PDF.

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<th>Table 1. Team Grant Application Components and Page Limits</th>
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ALLOWABLE COSTS

1. Only direct costs that support the advancement of the Statement of Work are allowed.
2. Funds awarded may not be used for indirect costs.
3. The project director and PIs may rebudget between approved budget categories without prior approval.

PROVISIONS APPLICABLE TO DIRECT COSTS

1. Domestic travel is permitted for meetings at collaborating institutions (or somewhere in between) to discuss or present research. All travel expenses to be reimbursed under this contract shall be in accordance with Florida Statutes Section 112.061.
2. Scientific equipment is allowed if specifically required for the awarded and not already available (for example using core services). Each institution will retain title to approved equipment purchased on their portion of the awarded budget.
3. General purpose office equipment is not allowed.
4. Food is not allowed.
5. Foreign travel is not allowed.
6. Co-Directors’ or Principal Investigators’ salaries are not permitted.

PUBLICATIONS

Dissemination of the results developed under this contract are encouraged to be made publicly available and published in scholarly journals. Joint publications with UFHCC/OH/UFPTI researchers are also encouraged. All publications shall acknowledge that support was provided by this collaborative team grant.

One copy of any manuscript submitted or accepted for publication shall be delivered to each co-PI, and one copy shall be submitted to:

<table>
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<tr>
<th>Mark Roh, MD, MMM, FACS</th>
<th>Paul Okunieff, MD</th>
<th>Nancy Mendenhall, MD</th>
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<tbody>
<tr>
<td>President, UF Health Cancer Center at Orlando Health</td>
<td>Director, UF Health Cancer Center University of Florida</td>
<td>Medical Director, UF Proton Therapy Institute</td>
</tr>
<tr>
<td>1400 S. Orange Avenue, MP 700</td>
<td>2033 Mowry Road, Suite 145</td>
<td>2015 North Jefferson Street</td>
</tr>
<tr>
<td>Orlando, Florida 32806</td>
<td>PO Box 103633</td>
<td>Jacksonville, FL 32206</td>
</tr>
<tr>
<td>Or e-mail to: <a href="mailto:msroh@ufl.edu">msroh@ufl.edu</a></td>
<td>Or e-mail to: <a href="mailto:pokunieff@ufl.edu">pokunieff@ufl.edu</a></td>
<td>Or e-mail to: <a href="mailto:menden@shands.ufl.edu">menden@shands.ufl.edu</a></td>
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PUBLICITY

Neither party shall use the name of the other party or of any investigator in any advertising or promotional material without the prior written approval of the other.

INTELLECTUAL PROPERTY

Intellectual Property developed in the performance of the Statement of Work and shall be owned by the Party whose employees make or generate the Intellectual Property.

Jointly made or generated project intellectual property shall be jointly owned by the Parties, with each Party having an undivided interest therein.

Each Party agrees that Intellectual Property including Data first generated in the performance of this collaborative research may be used by the other the other party non-exclusively and without compensation in connection with research or development activities.

All investigators agree to cooperate on any patent applications necessary to protect the proprietary positions of the parties.